

Job Role: Warehouse & Hires Technician

We are looking for an enthusiastic and pro-active **Warehouse & Hires Technician** to join our growing team at 21CC Group.

Who We Are

Innovative events. Boldly designed. Spectacularly delivered. Expertly managed. A fully integrated event management and service delivery company, pioneering in Event Design, Technical Production, AV, Fireworks, Pyrotechnics & Special Effects across the UK.

Our work is interesting, and the workload is varied. 21CC Productions is our technical production business and a part of 21CC Group, which also incorporates; 21CC Events, 21CC Fireworks and 21CC Pyrotechnics, 21CC Hire & Sales & Funktioncreep, our newly acquired Laser and Visual installation company.

More information about us can be found on our website www.21ccgroup.com.



Outline Job Description

The role of Warehouse & Hires Technician is varied and will work alongside the technical production, fireworks, pyrotechnics and hire teams to support all company services. Given the range of services offered by 21CC Group it is essential that you enjoy learning new and diverse skills. A working knowledge of a wide range of technical production kit is required, and full training will be given on more specialist equipment required by our fireworks, pyrotechnic and laser businesses. The warehouse and hires technician will be primarily based at our Bathgate warehouse; preparing and dispatching equipment for events and hires; maintaining and servicing equipment and assisting the Head of Production to support delivery of company services as required. In addition, time will be spent on event sites to support the production technicians and installing hired equipment.

Key Tasks/Responsibilities:

- Preparation, and dispatch of technical equipment for company bookings including services across audio, lighting, AV, rigging, power as well as lasers, special effects fireworks and pyrotechnics.
- Checking-in of returning equipment from events and hires, ensuring equipment has returned in good condition and is returned to stores ready for use.
- Fault finding, maintenance, servicing and testing of equipment and cabling.
- Supporting on-site event delivery as part of teams setting up, operating and derigging events.
- Work with the company IT systems (primarily Current-RMS and Microsoft 365) to keep equipment records and event bookings up to date with associated information.

As part of your role, you will also:

- Assist the wider team with the delivery of projects outside your area of expertise (full training provided) as required.
- Develop technical solutions and methods of safe delivery.
- Input into risk assessments & method statements.

- Operate technical equipment on site.

Core Job Stats / Benefits:

- This is a permanent job role within 21CC Group.
- The role is based on 40 hours per week
- Typical working hours out with events: 9am to 5pm Monday to Friday (flexible to suit business and personal needs). Weekend and evening event work is required as part of this role.
- Normally your main place of work will be from our office at Old Deans Road, Bathgate when not at an event site.
- Probation period: 3 months
- Salary: £25k - £28k+ per annum dependant on experience, plus overtime.
- Holidays: 31 days (inclusive of statutory), additional days awarded for long service.
- Bonus: Annual winter bonus (subject to business performance).
- Pension: You will be added to the company pension following completion of a satisfactory probation period.

Experience & Skills:

- Working knowledge of technical event production equipment such as audio, lighting, power, rigging and projection. Specialists in specific areas are welcome, however this role will operate across several departments.
- Strong IT skills, particularly use of Microsoft 365 packages and web-based interfaces.
- Experience of working in the event sector.
- Experience in maintenance and servicing of equipment.
- Experience of successfully working within teams of staff, freelancers and contractors.
- An understanding that the industry sometimes requires heavy labour to be carried out and antisocial hours to be worked.

Additional Notes:

- Task-related qualifications (IPAF, PASMA, Rigging, BS7909, First Aid, Telehandler/Forklifts, BPA, ASP) etc. are an advantage but not essential.
- Experience in lasers, special effects, pyrotechnics and fireworks an advantage, willingness to undertake work in these areas (with full training given) essential.
- Evening and weekend working on site is a requirement of this role.
- Additional working will be required depending upon workload and seasonal pressures.
- Holidays may be restricted during peak season.
- This is a primarily a warehouse based role, with additional work in the office and on event sites.
- Training will be given as necessary.
- A full UK driving license is an essential requirement.

How To Apply

To apply for this position within 21CC Group, please send your up-to-date CV with a covering letter to jobs@21ccgroup.com, with **'Warehouse & Hires Technician'** and **your name** in the title. In your covering letter please outline your key experiences that make you the right candidate for this role and explain why you would like to work with 21CC Group. The deadline for applications is **5pm on Friday 19th May 2024**.